



Pastoral / Ministry Staff Application

I. Biographical Information

Position applied for:	Status: Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Date available:
-----------------------	--

Name:	
Street Address:	
City, State, Zip:	Telephone:
U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/> If no, are you legally eligible for employment in the U.S.? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Marital Status: Single (never married) <input type="checkbox"/> Single (divorced) <input type="checkbox"/> Single (widowed) <input type="checkbox"/> Married (never divorced) <input type="checkbox"/> Remarried (divorced) <input type="checkbox"/> Remarried (widowed) <input type="checkbox"/>	
If Married: Date of marriage: Spouse's name:	
Names and ages of children (if any):	
Have you been ordained? Yes <input type="checkbox"/> No <input type="checkbox"/> (If yes, please provide documentation.)	
If yes, date of ordination: By which denomination or church:	
Have you been baptized by immersion? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If married, has your spouse been baptized by immersion? Yes <input type="checkbox"/> No <input type="checkbox"/>	

II. Educational Record

Type of School	Name and Location	Years Attended	Year Graduated	Degree Earned	Major Field
High School					
Trade/ Business					
College/ University					
Graduate Education					

Fields of Study	Major Field	Minor Field	Scholastic Honors
Undergraduate:			
Graduate:			

III. Ministry/Employment History

Names, addresses, and phone numbers of past 3 places of ministry or employment, listing the most recent first	Dates: From To	Full or Part Time	Title and summary of duties and responsibilities	Beginning and ending annual salary	Reason for leaving	Supervisor you reported to

Have you been discharged or asked to resign from any position? Yes No If yes, please explain:

If presently employed, may we contact your supervisor for a reference? Yes No

IV. Personal/Professional References

Please list references other than former supervisors who are familiar with your professional qualifications and character and whom we have your permission to contact.

Name	Relationship
Address	Telephone
City, State, Zip	Other Telephone
Name	Relationship
Address	Telephone
City, State, Zip	Other Telephone
Name	Relationship
Address	Telephone
City, State, Zip	Other Telephone

V. Church and Community Involvement

Current church membership (name, location, denomination):	How long?
List other churches that you have regularly attended:	

Community or civic activities:
Hobbies or special interests:

Please summarize your professional responsibilities at your current ministry or place of employment. Also, how are you actively involved in your present church.
--

Please summarize your volunteer ministries prior to assuming a professional ministry.

VI. Personal Testimony

Briefly summarize your personal testimony of salvation through Jesus Christ.

What do you consider the three most significant events in your Christian life?

VII. Personal Evaluation

What do you consider to be your strengths and weaknesses, both personally and in ministry?

Personal:

Strengths:

Weaknesses:

Ministry:

Strengths:

Weaknesses:

VIII. Grace Church Beliefs and Goals

Please read the *Statement of Faith* (<http://www.grace.church/grace-church-statement-faith>) and “*What We Believe* (found at <http://www.grace.church/beliefs-values> or ask for a hard copy to be provided to you) and respond to the following questions:

_____ The *Statement Of Faith* represents my own doctrinal positions.

_____ The *Statement Of Faith* does not represent my own doctrinal positions.

_____ I have question about the *Statement Of Faith* described as follows:

Declaration

I hereby declare that the information provided by me in this *Pastoral/Ministry Staff Application* is true, correct, and complete to the best of my knowledge. I understand if I am extended an offer of employment at Grace Church, any misrepresentation of fact may be considered cause for dismissal.

I understand that serving on the Staff of Grace Church is *at the will* of the Board of Elders and that this application is not, and is not intended to be, a contract of employment, and that the relationship may be terminated in keeping with the *employment-at-will* laws of Minnesota.

If extended an offer of employment, I understand that I must provide proof of the legal right to work in the United States, as required by law.

If given a Call to Ministry by the Board of Elders, I understand that I must provide proof of the legal right to work in the United States, as required by law.

If given a Call to Ministry by the Board of Elders, I understand that additional information may be required (i.e., date of birth, SSN) and I agree to provide that information upon request.

Signed

Date

Revised 12.12.17